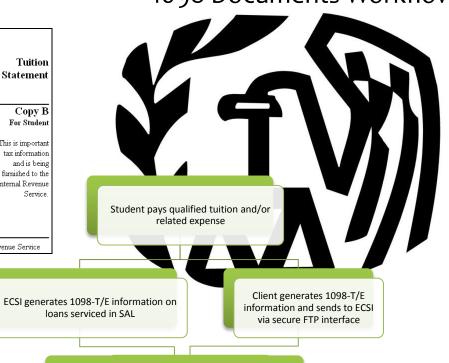
## 1098 Documents Workflow

| FILER'S name, street address, city, state, ZIP of<br>Sample School<br>123 MY STREET<br>NOPLACE, PA 15123<br>Contact: 412-555-1212<br>ECSI: 866-428-1098                               | ode, and telephone number                  |     | 1 Payments received for qualified tuition and related expenses \$27,054.51 2 Amounts billed for qualified tuition and related expenses   | OMB No. 1545-1574  2009  Form 1098-T  | Tuition<br>Statement   |
|---|--|-----|--|---|--|
| FILERS federal identification no.   STUDENT'S social security number   111111111   STUDENT'S name, street address, city, state, and ZIP code   Student JAMES Sample   110 MAIN STREET |  | er  | 3 If this box is checked, your educational institution has changed its reporting method for 2009  4 Adjustments made for a biolovera for a bio |   | Copy B<br>For Student  |
|   |  |     | \$5,000.00   | \$3,834.00  | This is important tax information                                |
| SOMEWHERE PA 12345  |  |     | 6 Adjustments to<br>scholarships or grants<br>for a prior year   | 7 Checked if the amount<br>in box 1 or 2 includes<br>amounts for an<br>academic period<br>beginning January -<br>March 2010 | and is being<br>furnished to the<br>Internal Revenue<br>Service. |
| Service Provider/Acct No. (see instr.)<br>642004215   | 8 Checked if at least<br>half-time student | [X] | 9 Checked if a graduate student  | 10 Ins. contract reimb./refund  |  |
| Form 1098-T (keep for your records) Department of the Treasury-Internal Revenue Service   |  |     |  |   |  |





ECSI processes 1098-T/E information and generates forms. Forms are mailed prior to January 31st deadline and an electronic copy is loaded to the web \*Memo cut within SAL stating interest paid

For 1098-students that have paid less than \$600, ECSI will create a special message on the February, March and April billing statements indicating the paid interest amount Upon receipt of the 1098-T/E the student is referred to ECSI with any questions

ECSI will report 1098-T/E information to the internal Revenue Service prior to the March 31st deadline

ESCI will store 1098-T/E documents on the web for client/student access for ten (10) years