

1098 Documents Workflow

FILER'S name, street address, city, state, ZIP code, and telephone number Sample School 123 MY STREET NOPLACE, PA 15123 Contact: 412-555-1212 ECSI: 866-428-1098		1 Payments received for qualified tuition and related expenses \$27,054.51	OMB No. 1545-1574 2009 Form 1098-T	Tuition Statement Copy B For Student This is important tax information and is being furnished to the Internal Revenue Service.
FILER'S federal identification no. 00-9999999	STUDENT'S social security number 111111111	3 If this box is checked, your educational institution has changed its reporting method for 2009 <input type="checkbox"/>	4 Adjustments made for a prior year \$5,000.00	
STUDENT'S name, street address, city, state, and ZIP code Student JAMES Sample 110 MAIN STREET SOMEWHERE PA 12345		5 Scholarships or grants \$3,834.00	6 Adjustments to scholarships or grants for a prior year	
Service Provider/Acct No. (see instr.) 642004215	8 Checked if at least half-time student <input checked="" type="checkbox"/>	9 Checked if a graduate student <input type="checkbox"/>	7 Checked if the amount in box 1 or 2 includes amounts for an academic period beginning January - March 2010 <input type="checkbox"/> 10 Ins. contract reimb./refund	

Form **1098-T** (keep for your records) Department of the Treasury-Internal Revenue Service

