

ECSI Conversion – Interface Options

Holds on Transcripts (Delinquency)



Holds on Transcripts Interface File:

If desired, ECSI will automatically populate SAL's "Delinquency Hold Field" on the Primary Window, based on your school's specific hold parameters. Upon completion, we will also prepare a Delinquency Holds File, which may be uploaded into your Student Information System (SIS) to automate the process of placing and/or removing holds on transcripts based on Month's Delinquency.

File Layout Requirements:

ECSI's Standard Delinquency Hold File Layout is as follows. Our preferred file format is Flat ASCII, Fixed Length, Line Sequential.

ECSI's Standard Interface Delq Holds Layout:

Field	Length	Type
SSN or SID#	9	Numeric
"H" Hold or "R" Release	1	Alpha

**If using your own layout, or if your existing layout requires changes, please arrange testing and programming by email notification to implementation@ecsi.net.*

Frequency:

The University may transmit it's Holds File to ECSI as often as desired.

Method of Data Transfer:

For security purposes, ECSI utilizes Secure File Transfer Protocol (SFTP) to transmit data files. To access your Delinquency Holds File(s), please access our Secure FTP Site at <ftp.ecsi.net> and enter your Account Number and Password. Your Delinquency Holds File will be located in the Delinquency Holds File Folder called "outgoingdelqholds".

