

NORTH CAROLINA STATE UNIVERSITY
Request for Cancellation Form
Federal Perkins Loan

Please refer to the instructions on page two of this form. Incomplete forms cannot be processed and will be returned to the borrower. Forms may be returned by mail, fax or scanned and sent via e-mail.

BORROWER'S NAME/ADDRESS:

MAIL FORM TO:

ECSI

181 MONTOUR RUN ROAD
CORAOPOLIS, PA 15108-9408
(888) 549-3274

EMAIL ADDRESS:

ACCOUNT NUMBER:

(SOCIAL SECURITY #)

LENDING INSTITUTION: NC STATE UNIVERSITY

Section 1 Perkins Cancellation Type

Refer to the specific section on the backside of this form

This is to certify that I am employed FULL TIME as a:

- _____ Teacher in a designated school listed in the 'Federal Register' (Section A)
- _____ Special Education Teacher or qualified provider of Early Intervention Services / Teacher of Handicapped (Sections A & B)
- _____ Teacher of Mathematics, Science, Foreign Languages, Bilingual Education (loans after 7-23-92) (Section A)
- _____ Staff member performing qualified service under the Headstart Act (Section C)
- _____ Nurse – **must provide copies of License/Certification** (Section D)
- _____ Medical Technician – **must provide copies of License/Certification** (Section D)
- _____ Law Enforcement/Corrections Officer for an eligible Local, State, or Federal Agency (after 11-29-90) (Section E)
- _____ Service agent providing or supervising the provision of services to High Risk Children for Low-Income Communities and Families of such children (after 7-23-92) (Section F)
- _____ Military Service Cancellation (Section G)
- _____ Peace Corps volunteer or Americorps*VISTA volunteer (Section H)

**** COPIES OF JOB DESCRIPTIONS MUST ACCOMPANY ALL REQUESTS FOR CANCELLATION ****

Section 2 Certification Period

Please complete all of the following that applies:

Deferment in anticipation of cancellation (for THIS or NEXT year) – Starting date _____ Ending date _____

Cancellation for year of work completed (for PREVIOUS year) - Starting date _____ Ending date _____

If for any reason I am unable to complete the YEAR of service, I will inform NC State University or ECSI of the change in full time status immediately.

Section 3 Borrower Signature

I declare that the information above is true and correct.

Signature of borrower _____ Date _____ Phone Number _____

Section 4 Certification by Employer

I certify that the information stated above is true and correct.

Name of Employer _____

Start Date _____ Is employee still employed? Yes _____ No _____

Address _____

City _____ State _____ Zip _____

Phone _____

Signature of Authorized Official _____

Title _____

Date _____

Place official stamp here. If no stamp is available, form must include certification on letterhead.

Canc. Rev. 09-07 NSCU/ECSI

INVALID WITHOUT OFFICIAL SEAL, STAMP OR LETTERHEAD

FOR INSTITUTIONAL USE ONLY

Approved _____ Disapproved _____ Official Name _____ Date _____

THIS FORM WILL BE RETURNED TO THE BORROWER IF IT IS INCOMPLETE

INSTRUCTIONS

Section 1 – Choose one of the following cancellation types:

- A. Teacher Cancellation:** A teacher in a school serving students from low-income families; A special-education teacher, including teachers of infants, toddlers, children, or youth with disabilities; or a teacher in the fields of mathematics, science, foreign languages, or bilingual education, or in any other field of expertise that is determined by a state education agency to have a shortage of qualified teachers in that state.
- B. Early Intervention Cancellation:** Schools must cancel up to 100% of a Perkins Loan if the borrower has been employed full time as a qualified professional provider of early intervention services in a public or other nonprofit program under public supervision.
- C. Head Start Cancellation**
Schools must cancel up to 100% of a Perkins Loan if the borrower has served full time as a staff member in the educational part of a preschool program carried out under the Head Start Act.
A full-time staff member is someone who is regularly employed in a full-time professional capacity to carry out the educational part of a Head Start Program.
- D. Nurse or Medical Technician Cancellation**
Schools must cancel up to 100% of a Perkins Loan if the borrower has served full time as a **nurse** or **medical technician** providing health care services. The borrower must provide health care services *directly* to patients.
- E. Law Enforcement or Corrections Officer Cancellation**
Schools must cancel up to 100% of a Perkins Loan if the borrower has served full time as a qualifying law enforcement or corrections officer. To establish the eligibility of a borrower for the law enforcement or corrections officer cancellation provision, the school must determine that (1) the borrower's employing agency is eligible and that (2) the borrower's position is essential to the agency's primary mission.
- F. Child or Family Services Cancellation**
Schools must cancel up to 100% of a Perkins Loan if the borrower has served full time as an employee of an eligible public or private nonprofit child or family service agency and has provided or supervised the provision of services to both high-risk children who are from **low-income communities** and the families of such children. To receive loan cancellation for being employed at a child or family services agency, a borrower must be providing services only to high-risk children who are from low-income communities. The borrower may also be providing services to adults, but these adults must be members of the families of the children for whom services are provided. The services provided to adults must be secondary to the services provided to the high-risk children. The Department has determined that an elementary or secondary school system or a hospital is not an eligible employing agency.
- G. Military Service Cancellation**
Schools must cancel up to 50% of a Perkins Loan if the borrower has served a period of full-time active duty in the armed forces (that is, the U.S. Army, Navy, Air Force, Marine Corps, or Coast Guard), the National Guard, or the Reserves. The service must be in an **area of hostilities** or an **area of imminent danger** that qualifies for special pay under Section 310 of Title 37 of the U.S. Code. The cancellation rate for every complete year of qualifying service is 12.5% of the original principal loan amount.
- H. Volunteer Service Cancellation**
Schools must cancel up to 70% of a Perkins Loan if the borrower has served as a Peace Corps or Americorps*VISTA (under Title I, Part A of the Domestic Volunteer Service Act of 1973) volunteer. An authorized official of the Peace Corps or Americorps*VISTA program must sign the borrower's cancellation form to certify the borrower's service. Americorps volunteers do not qualify for this cancellation unless their volunteer service is with Americorps*VISTA. An Americorps*VISTA volunteer may only qualify for this cancellation if the Americorps*VISTA volunteer elects not to receive a national service education award for his or her volunteer service. The Americorps*VISTA volunteer must provide appropriate documentation showing that the volunteer has declined the Americorps national service education award.

Section 2 – Enter the dates for which you are requesting a cancellation. Please note that cancellations are granted for a 12-month period only. Borrowers will need to reapply for subsequent periods for which they are eligible for a cancellation.

Section 3 – The borrower must sign and date the cancellation form.

Section 4 – The cancellation form must be signed and certified by the Employing Official who is able to verify the validity of the cancellation the borrower is requesting. **COPIES OF JOB DESCRIPTIONS MUST ACCOMPANY ALL REQUESTS FOR CANCELLATION**

Submit Form:

Mail: ECSI, 181 Montour Run Road, Caraopolis, PA 15108

Fax: (866) 291-5384

E-mail: cservice@ecsi.net